#### **APRIL 2021**

SCHOOL TIMINGS: (STAFF) 7:30 AM TO 3:30 PM

SCHOOL TIMINGS: (STUDENTS) 8:00 AM TO 2:30 PM

## Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

### **CELEBRATIONS/HOLIDAYS**

- WELCOME AND BEGINNING OF NEW SESSION
- WORLD HEALTH DAY 7<sup>TH</sup> APRIL.
- WORLD HERITAGE DAY 18<sup>TH</sup> APRIL.
- INTERNATIONAL EARTH DAY 22<sup>ND</sup> APRIL.

#### **OFFICE WORK**

- UPDATION OF SCHOLAR REGISTER AND STUDENT PROFILE.
- FEE COLLECTION FOR CLICK SCHEME.
- STARTING OF COMPUTER CLASSES UNDER CLICK SCHEME.
- WRITING OF ACRS OF THE STAFF.
- COMPLETION OF SERVICE RECORDS.
- OPERATIONALISING HOUSE SYSTEM.
- RESULT ANALYSIS NON-BOARD CLASSES AND TEACHERS MEETING (3<sup>RD</sup> SATURDAY).
- DISTRIBUTION OF FREE TEXT BOOKS.
- TERM WISE SYLLABUS DISTRIBUTION PLAN 1ST WEEK.
- HOUSE INSPECTION INCLUDING UNIFORM AND RECORD MAINTENANCE.
- ADMISSION PROCESS OF 6<sup>TH</sup> TO 10<sup>TH</sup>CLASSES.
- CONDUCT OF SMC/SDMC MEETING ON AMAVASYA.
- FINALIZATION OF INCOME TAX AND ISSUE FORM-16.
- STOCK VERIFICATION 1<sup>ST</sup> WEEK OF APRIL 2021.
- APPLY FOR EXTENSION OF CBSE AFFILIATION.

#### ACTIVITIES

- FRESHERS MEET
- CAREER COUNSELLING AND GUIDANCE BY A CAREER COUNSELLOR.
- INTER HOUSE CHESS, KHO-KHO, VOLLEYBALL, BASKETBALL & KABADDI TOURNAMENT.
- LITERARY ACTIVITY (POEM RECITATION, SHLOKAS, SOLO SONG).
- PARIWAR SAKSHARTA SHAPATH.
- PHOTOGRAPHY ACTIVITY.

## GENERAL INSTRUCTIONS FOR ENTIRE SESSION

- MAJOR EXPOSURE VISIT (ONE) INTERSTATE/INTRASTATE (SDMC PLANNING, 1200KMS MAXIMUM, PLAN ONLY IN SUMMER/WINTER/DEEPAWALI VACATIONS/IN CONTINUOUS 3-4 DAYS HOLIDAYS.)
- LOCAL EXPOSURE VISIT (THREE)
- SUBJECT WISE MONTHLY ASSESSMENT OF STUDENTS THORUGH WRITTEN TEST (LAST TWO WORKING DAYS OF EACH MONTH)
- CELEBRATIONS OF THE DAYS ARE SUGGESTIVE. PRINCIPALS ARE ADVISED TO CELEBRATE AT LEAST 2 EVENTS EVERY
  MONTH DOCUMENTATION OF EVERY ACTIVITY / CELEBRATION IS NEEDED.
- STAFF MEETING MUST BE TAKEN ONCE IN A WEEK. RECORD TO BE MAINTAINED PROCEEDING OF STAFF MEETINGS
  DESIRABLE FOR MANAGEMENT PURPOSE.
- ENSURE ATTENDANCE ON BIOMETRIC MACHINE/SHALADARPAN.
- ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.

# • Time Table

In winter	In summer	Duration	Name of Activity Staff Assignment	
8.30 To 9.00 AM	7.30 To 8.00 AM	30 Minutes		
9.00 To 9.30 AM	8.00 To 8.30 AM	30 Minutes	Morning Assembly	
9.30 To 10.10 AM	8.30 To 9.10 AM	40 Minutes	1 <sup>st</sup> Period	
10.10 To 10.50 AM	9.10 To 9.50 AM	40 Minutes	2 <sup>nd</sup> Period	
10.50 To 11.00 AM	9.50 To 10.00 AM	10 Minutes	Mini Break	
11.00 To 11.40 AM	10.00 To 10.40 AM	40 Minutes	3 <sup>rd</sup> Period	
11.40 To 12.20 PM	10.40 To 11.20 AM	40 Minutes	4 <sup>th</sup> Period	
12.20 To 12.50 PM	11.20 To 11.50 AM	30 Minutes	Lunch Break	
12.50 To 1.30 PM	11.50 To 12.30 PM	40 Minutes	5 <sup>th</sup> Period	
1.30 To 2.10 PM	12.30 To 1.10 PM	40 Minutes	6 <sup>th</sup> Period	
2.10 To 2.20 PM	1.10 To 1.20 PM	10 Minutes	Mini Break	
2.20 To 2.55 PM	1.20 To 1.55 PM	35 Minutes	7 <sup>th</sup> Period	
2.55 To 3.30 PM	1.55 To 2.30 PM	35 Minutes	8 <sup>th</sup> Period	
3.30 To 4.30 PM	2.30 To 3.30 PM	60 Minutes	Remedial Teaching, Lesson Planning, contact with parents Representation of teaching skills, Home work checking, Involvement of students/ teachers in ICT Labs, spoken English proficiency, enhancement activities, completion of charge work, updation of student portfolio	

#### **MAY 2021**

SCHOOL TIMINGS: (STAFF) 7:30 AM TO 3:30 PM SCHOOL TIMINGS: (STUDENTS) 8:00 AM TO 2:30 PM

## Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

## **CELEBRATIONS**

- INTERNATIONAL LABOUR DAY 1ST MAY.
- WORLD PRESS FREEDOM DAY 3<sup>RD</sup> MAY.
- RABINDRANATH TAGORE JAYANTI 7<sup>TH</sup> MAY.
- WORLD RED CROSS DAY, MOTHERS' DAY 8<sup>TH</sup>MAY.
- NATIONAL TECHNOLOGY DAY 11<sup>TH</sup> MAY.
- NATIONAL SOLIDARITY DAY 13<sup>TH</sup> MAY.
- WORLD NO TOBACCO DAY 31<sup>ST</sup> MAY.

#### OFFICE WORK

- COLLECTION OF MATERIAL FOR VIDYALAYA PATRIKA "PRAVAAH".
- PLANNING FOR HOBBY CLASSES IN SUMMER VACATIONS.
- PTA AND SDMC/SMC MEETING ON AMAVASYA.
- GENDER CELL (GARIMA) MEETING 2<sup>ND</sup> WEEK.
- ASSIGNMENTS FOR VACATION TO THE STUDENTS.

## **ACTIVITIES**

- INTER HOUSE FOOTBALL, HANDBALL, ATHLETICS, AND HOCKEY TOURNAMENT.
- LITERARY ACTIVITY (ESSAY WRITING COMPETITION).
- CARD MAKING COMPETITION.
- INTER HOUSE SOCIAL SCIENCE SLOGAN WRITING COMPETITION.
- INTER HOUSE REASONING COMPETITION.

## GENERAL INSTRUCTIONS FOR ENTIRE SESSION

- CHECK AND SIGN THE DAILY ATTENDANCE REGISTER.
- CHECK LATE COMERS AMONG STAFF AND STUDENTS.
- ENSURE SMOOTH CONDUCT OF MORNING ASSEMBLY.
- SUPERVISION OF:
  - (A) CLEANLINESS, TOILETS, DRINKING WATER SYSTEM, LABS, LIBRARY, AND FIELD ACTIVITIES, FIRE SAFETY AUDIT.
  - (B) CLASS ROOM TEACHING.
  - (C) QUALITY CHECK OF MDM.
- IMPLEMENT & MONITOR VARIOUS ACTIVITIES, POLICIES & PROGRAMME OF MODEL SCHOOL.
- PRINCIPAL'S DIARY/TEACHER DIARY.
- ATTEND PARENTS AND VISITORS, SOLUTION OF PROBLEMS OF STAFF & STUDENTS.
- ADDRESS STUDENTS IN THE MORNING ASSEMBLY.
- FINANCIAL MATTERS.
  - 1. CHECKING OF CASH BOOKS FUND. 2. REGULAR MAINTENANCE OF LEDGERS OF FUND.
- CLASS ROOM (TEACHING LEARNING) OBSERVATION.
- UPDATATION OF SHALA-DARPAN & WEBSITE REGULARLY.
- ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.

#### **JUNE 2021**

SCHOOL TIMINGS: (STAFF) 7:30 AM TO 3:30 PM SCHOOL TIMINGS: (STUDENTS) 8:00 AM TO 2:30 PM

## Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

#### **CELEBRATIONS**

- WORLD ENVIRONMENT DAY 5<sup>TH</sup> JUNE.
- MAHARANA PRATAP JAYANTI 6<sup>TH</sup> JUNE.
- INTERNATIONAL YOGA DAY 21ST JUNE.
- BHAMASHAH JAYANTI AND ALUMNI MEET 28<sup>TH</sup> JUNE.

#### OFFICE WORK

- ACADEMIC PLANNING OF SCHOOL TO BE EXECUTED AFTER VACATION.
- SAFETY CERTIFICATION OF BUILDING.
- STAFF CAPACITY BUILDING PROGRAMME.
- SDMC, SMC, PTA MEETING ON 21<sup>TH</sup> JUNE.
- PLANNING FOR MAINTENANCE OF REPAIR WORKS OF BUILDING, FURNITURE, COMPUTERS, LINGUA LAB, K-YAN, ATL LAB, ROBOTICS LAB, SCIENCE LABS ETC.

## **ACTIVITIES**

- HOBBY CLASSES DURING VACATIONS.
- BAND TRAINING DURING VACATIONS.
- SPOKEN ENGLISH CLASSES DURING VACATIONS.

#### **GENERAL INSTRUCTIONS FOR ENTIRE SESSION**

MONTH – WISE CHECK POINTS, TO BE SENT BEFORE 7<sup>TH</sup> OF EVERY MONTH.

- INTER CLASS DISPLAY BULLETIN BOARD COMPETITION LAST WORKING DAY OF EVERY MONTH.
- MIS REPORT
- FUND REQUISITION/CONFIRM SALARY RECEIPT(BEFORE 3<sup>RD</sup> OF EVERY MONTH)
- MONTHLY STATEMENT OF SCHOOL FUNDS.
- ENROLLMENT POSITION.
- CONDUCT FACULTY AND STAFF MEETING.
- UPDATION OF SCHOOL WEBSITE AND SHALADARPAN.
- DISBURSEMENT OF SALARY(REGULARISE PERIODS OF LEAVE/ABSENT OF STAFF UPLOAD BY 20<sup>TH</sup>)

## **JULY 2021**

SCHOOL TIMINGS: (STAFF) 7:30 AM TO 3:30 PM

SCHOOL TIMINGS: (STUDENTS) 8:00 AM TO 2:30 PM

# Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

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## **CELEBRATIONS**

- VAN MAHOTSAV 1<sup>ST</sup> WEEK OF JULY.
- WORLD POPULATION DAY 11<sup>TH</sup> JULY.
- WORLD YOUTH SKILLS DAY 15<sup>TH</sup> JULY.
- KARGIL VICTORY DAY 26<sup>TH</sup> JULY.
- GURU POORNIMA 23<sup>RD</sup> JULY.
- WORLD NATURE CONSERVATION DAY 28<sup>TH</sup> JULY.
- PLANTATION WEEK.

#### **OFFICE WORK**

- OASIS SUBMISSION
- PUBLICATION OF VIDYALAYA PATRIKA "PRAVAAH"
- SHALA DARPAN/SCHOOL WEBSITE UPDATATION AS PER CBSE RULES.
- ADMISSION PROCESS OF CLASS 11<sup>TH</sup>.

#### **ACTIVITIES**

- CONSTITUTION OF BAL SANSAD.
- INVESTITURE CEREMONY 4<sup>TH</sup> WEEK (STUDENT COUNCIL-HEAD BOY AND HEAD GIRL)
- INTER HOUSE YOGA COMPETITION 3<sup>RD</sup> SATURDAY.
- INTER HOUSE CHESS, CRICKET, CAROM, YOGA, TABLE TENNIS 4<sup>TH</sup> SATURDAY.
- INTER HOUSE POSTER DRAFTING, CALLIGRAPHY 3RD WEEK.
- SCHOOL BAND REHEARSAL.
- PTA MEETING ON AMAVASYA.
- SCHOOL LEVEL SOCIAL SCIENCE EXHIBITION 3<sup>rd</sup> WEEK.
- CLUSTER LEVEL SOCIAL SCIENCE EXHIBITION 4<sup>th</sup> WEEK.

## **EXAMINATION SCHEDULE SESSION 2021-22.**

SR.NO.	TENTATIVE MONTH	CLASS 6-8	CLASS 9-10	CLASS 11-12
1.	4 <sup>th</sup> WEEK OF AUGUST 2021	PERIODIC ASSESSMENT-1	PERIODIC TEST-1	PERIODIC TEST-1
2.	3 <sup>RD</sup> WEEK OF OCTOBER 2021	HALF YEARLY	PERIODIC TEST-2	HALF YEARLY
3.	1 <sup>ST</sup> & 2 <sup>ND</sup> WEEK OF JANUARY 2022	PERIODIC ASSESSMENT-2	PERIODIC TEST-3	PERIODIC TEST-2
4.	3 <sup>RD</sup> WEEK OF MARCH 2022	ANNUAL EXAM.	ANNUAL EXAM.	ANNUAL EXAM.



## **AUGUST 2021**

SCHOOL TIMINGS: (STAFF) 7:30 AM TO 3:30 PM

SCHOOL TIMINGS: (STUDENTS) 8:00 AM TO 2:30 PM

# Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

## **CELEBRATIONS**

- HIROSHIMA DAY 6<sup>TH</sup> AUGUST.
- QUIT INDIA MOVEMENT DAY, NAGASAKI DAY 9<sup>TH</sup> AUGUST.
- INTERNATIONAL YOUTH DAY 12TH AUGUST.
- INDEPENDENCE DAY 15<sup>TH</sup> AUGUST.

#### **OFFICE WORK**

- SDMC, SMC, PTA MEETING 15<sup>TH</sup> AUGUST.
- MEDICAL CHECKUP, HEALTH CARDS.
- SCHOLARSHIP FORMS INVITATION.
- TEACHER TUNING WITH OTHER SCHOOLS(KV/NAVODAY/GOOD CBSE SCHOOLS).
- SUBMISSION OF OASIS DATA, HPE PORTAL UPDATION.
- REGISTRATION OF CLASS IX & XI AND LOC FOR CLASS 10<sup>TH</sup> AND 12<sup>TH</sup> ON CBSE PORTAL.

#### **ACTIVITIES**

- STATE LEVEL SOCIAL SCIENCE EXHIBITION 1<sup>st</sup> WEEK AT HINDOLI (BUNDI) CLUSTER 01.
- CAREER COUNSELLING AND GUIDANCE BY CAREER COUNSELLOR.
- FIRST EXPOSURE CUM EXCURSION VISIT(LOCAL)
- INTER HOUSE DANCE COMPETITION 4<sup>TH</sup> SATURDAY.
- INTER HOUSE LAWN TENNIS, BADMINTON AND RURAL GAMES 1<sup>ST</sup> SATURDAY.
- INTER HOUSE QUIZ COMPETITION (MATH, SCIENCE, G.K., ENGLISH, HINDI ETC.) 3<sup>RD</sup> SATURDAY.
- INTER HOUSE SPORTS QUIZ 4<sup>TH</sup> SATURDAY.
- RURAL IT QUIZ PREPARATION.
- RAKHI MAKING COMPETITION 21<sup>ST</sup> AUGUST.
- 1st PERIODIC TEST/ASSESSMENT 4TH WEEK.

#### GENERAL INSTRUCTIONS FOR ENTIRE SESSION

## FOUR VISITS ARE TO BE DONE IN EACH SESSION.

- SOCIAL SECTOR: VISIT TO INSTITUTES SUCH AS OLD AGE HOME, SPECIAL INSTITUTES FOR CWSN, LEPROSY CENTERS, HOSPITALS, ETC. IN 1<sup>ST</sup> QUARTER (IN MONTH OF JULY)
- SCIENCE AND TECHNOLOGY: LOCAL INDUSTRIES, SCIENCE PARK, TECHNICAL INSTITUTES, DAIRY PLANT, ETC,IN 2<sup>ND</sup>
  QUARTER (IN MONTH OF OCTOBER
- HISTORICAL AND ENVIRONMENT: HISTORICAL MOVEMENTS, ECO-PARKS, FOREST AREA, BOTANICAL GARDENS, SANCTUARIES, BIRD WATCHING POINTS, ZOO, ETC. IN 3<sup>RD</sup> QUARTER(IN MONTH OF JANUARY)
- VISIT TO REPUTED SCHOOL/INSTITUTION (IIT, IIM, MEDICAL COLLEGE ETC.) ONCE IN A YEAR.
- ADVENTURES ACTIVITIES, SCOUT GUIDE, SPORTS TOURNAMENTS, SCIENCE EXHIBITIONS & FAIRS ARE ALSO INCORPORATED IN THE ACADEMIC CALENDAR.

### SEPTEMBER 2021.

SCHOOL TIMINGS: (STAFF) 7:30 AM TO 3:30 PM

SCHOOL TIMINGS: (STUDENTS) 8:00 AM TO 2:30 PM

# Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

## **CELEBRATIONS**

- TEACHER'S DAY 5<sup>TH</sup> SEPTEMBER.
- INTERNATIONAL LITERACY DAY 8<sup>TH</sup> SEPTEMBER.
- HINDI DIWAS 14<sup>TH</sup> SEPTEMBER (14 TO 28 SEPTEMBER HINDI PAKHWARA)
- WORLD FIRST AID DAY 14<sup>TH</sup> SEPTEMBER.
- INTERNATIONAL DAY OF DEMOCRACY 15<sup>TH</sup> SEPTEMBER.
- WORLD OZONE DAY 16<sup>TH</sup> SEPTEMBER.
- INTERNATIONAL DAY OF PEACE 21<sup>TH</sup> SEPTEMBER.

#### OFFICE WORK

- PTA, SMC, SDMC MEETING ON AMAVASYA.
- SUBMISSION OF OASIS DATA, HPE PORTAL UPDATION.
- REGISTRATION OF CLASS IX & XI AND LOC FOR CLASS 10<sup>TH</sup> AND 12<sup>TH</sup> ON CBSE PORTAL.

## **ACTIVITIES.**

- SCHOOL LEVEL SCIENCE EXHIBITION 1<sup>ST</sup> WEEK
- CLUSTER LEVEL SCIENCE EXHIBITION 2<sup>ND</sup> WEEK.
- STATE LEVEL SCIENCE EXHIBITION 3<sup>rd</sup> WEEK AT KHERWARA (UDAIPUR) CLUSTER 13
- SCHOOL LEVEL MODEL EDUCATOR COMPETITION UP TO 30<sup>TH</sup> SEPTEMBER
- INTERHOUSE FUN GAMES 3<sup>RD</sup> SATURDAY.
- SECOND EXCURSION CUM EXPOSURE VISIT LOCAL.
- SCHOOL LEVEL DRAWING AND PAINTING AND ART AND CRAFT COMPETETION 4<sup>TH</sup> WEEK.

## GENERAL INSTRUCTIONS FOR ENTIRE SESSION

TO PREPARE COMPREHENSIVE SCHEDULE/PLANS FOR THE ENTIRE SESSION.

- SDMC MEETINGS.
- NOTEBOOK CHECKING.
- SCOUTS AND GUIDES ACTIVITIES.
- PLANNING FOR LOW ACHIEVERS AND BRIGHT STUDENTS.
- CCA & SPORTS ACTIVITIES.
- MEDICAL CHECK UP.
- ENSURE FIRE SAFETY AND BASIC AMENITIES & CLEANLINESS(SWACHCHHATA).

### **OCTOBER 2021**

SCHOOL TIMINGS: (STAFF) 8:30 AM TO 4:30 PM

SCHOOL TIMINGS: (STUDENTS) 9:00 AM TO 3:30 PM

# Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

#### **CELEBRATIONS.**

- VIGILANCE WEEK
- INTERNATIONAL NONVIOLENCE DAY/GANDHI JAYANTI, SHASTRI JAYANTI 2<sup>ND</sup> OCTOBER.
- WORLD TEACHER'S DAY 5<sup>TH</sup> OCTOBER.
- INTERNATIONAL DAY OF THE GIRL CHILD 11<sup>TH</sup> OCTOBER.
- WORLD STUDENT'S DAY (DR.APJ ABDUL KALAM'S BIRTH DAY)15<sup>TH</sup> OCTOBER.
- UNITED NATIONS DAY 24<sup>TH</sup> OCTOBER.

## **OFFICE WORK**

- PTA, SMC, SDMC MEETING ON AMAVASYA.
- SUBMISSION OF OASIS DATA, HPE PORTAL UPDATION.
- REGISTRATION OF CLASS IX & XI AND LOC FOR CLASS 10<sup>TH</sup> AND 12<sup>TH</sup> ON CBSE PORTAL.

#### **ACTIVITIES**

- CLUSTER LEVEL DRAWING & PAINTING AND ART & CRAFT COMPETITION 1st WEEK.
- STATE LEVEL DRAWING-PAINTING AND ART & CRAFT COMPETITION 2<sup>ND</sup> WEEK AT NIWAI (TONK) CLUSTER 8
- CAREER COUNSELLING AND GUIDANCE BY A CAREER COUNSELLOR.
- CLUSTER LEVEL MODEL EDUCATOR COMPETITION UP TO 20<sup>TH</sup>.
- INTER HOUSE RANGOLI AND MEHANDI COMPETITION 3RD SATURDAY.
- 2<sup>ND</sup> PERIODIC TEST/ASSESSMENT/HALF YEARLY/TERM-1 EXAM. 3<sup>RD</sup> WEEK.

### **NOVEMBER 2021**

SCHOOL TIMINGS: (STAFF) 8:30 AM TO 4:30 PM

SCHOOL TIMINGS: (STUDENTS) 9:00 AM TO 3:30 PM

# Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

## **CELEBRATIONS**

- RASHTRIYA SHIKSHA DIWAS, MAULANA AZAD JANM DIWAS 11<sup>TH</sup> NOVEMBER.
- BAL DIWAS 14<sup>TH</sup> NOVEMBER.
- U.N.O. BAL ADHIKAR DIWAS 18<sup>TH</sup> NOVEMBER.
- DAY FOR ELIMINATION OF VIOLENCE AGAINST WOMEN 25<sup>TH</sup> NOVEMBER.

## **OFFICE WORK**

- REVIEW FIRE SAFETY AND PROVISIONS OF OTHER BASIC AMENITIES.
- TEACHER'S TUNING WITH OTHER SCHOOLS(KV/NAVODAYA/GOOD CBSE SCHOOLS)
- PTA, SMC, SDMC MEETING ON AMAVASYA.

## **ACTIVITIES**

- SCHOOL LEVEL EXTEMPORE (ENGLISH & HINDI) 2<sup>ND</sup> WEEK.
- CLUSTER LEVEL EXTEMPORE ENGLISH AND HINDI 3<sup>RD</sup> WEEK.
- STATE LEVEL EXTEMPORE (ENGLISH & HINDI) 4TH WEEK AT SAGWARA (DUNGARPUR) CLUSTER 3
- INTER HOUSE COMPETITION, ARCHERY, BOXING, WRESTLING COMPETITION.
- INTER HOUSE MIME, MONO ACTING COMPETITION.
- BAL MELA CELEBRATION, INTER HOUSE FANCY DRESS COMPETITION 3<sup>RD</sup> WEEK.
- SCHOOL BAND REHEARSAL.

#### DECEMBER 2021.

SCHOOL TIMINGS: (STAFF) 8:30 AM TO 4:30 PM

SCHOOL TIMINGS: (STUDENTS) 9:00 AM TO 3:30 PM

# Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

## **CELEBRATIONS**

- WORLD AIDS DAY 1ST DECEMBER.
- ARMED FORCES FLAG DAY 7<sup>TH</sup> DECEMBER.
- UNICEF DAY 8<sup>TH</sup> DECEMBER.
- HUMAN RIGHTS DAY 10<sup>TH</sup> DECEMBER.
- VIJAY DIWAS 16<sup>TH</sup> DECEMBER.
- NATIONAL MATHEMATICS DAY 22ND DECEMBER.
- KISAN DIWAS 23RD DECEMBER.
- GOOD GOVERNANCE DAY, CHRISTMAS DAY 25<sup>TH</sup> DECEMBER.

#### **OFFICE WORK**

- PTA, SMC, SDMC MEETING ON AMAVASYA.
- ACR SUBMISSION OF MINISTRIAL STAFF.

## **ACTIVITIES**

- SCHOOL LEVEL MATH OLYMPIAD 1<sup>ST</sup> WEEK.
- CLUSTER LEVEL MATHS OLYMPIAD 2<sup>ND</sup> WEEK.
- STATE LEVEL MATHS OLYMPIAD 22<sup>ND</sup> DECEMBER AT JHALRAPATAN (JHALAWAR) CLUSTER 4
- PRE-BOARD PAPER FORMATION BY SUBJECT TEACHERS ACCORDING TO CBSE(4<sup>TH</sup> WEEK)
- COMPLETION OF SYLLABUS.
- ASSIGNMENTS TO STUDENTS FOR WINTER VACATION.
- STATE LEVEL MODEL EDUCATOR COMPETITION BY 10<sup>TH</sup>DEC. (UPLOAD ON YOUTUBE) POKRAN (JAISALMER) CLUSTER 5
- INTER HOUSE CLAY MODEL COMPETITION 3<sup>RD</sup> WEEK.
- INTER HOUSE FUN GAMES 4THWEEK.

#### JANUARY 2022.

SCHOOL TIMINGS: (STAFF) 8:30 AM TO 4:30 PM

SCHOOL TIMINGS: (STUDENTS) 9:00 AM TO 3:30 PM

## Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

## **CELEBRATIONS.**

- NATIONAL YOUTH DAY, SWAMI VIVEKANANDA JAYANTI, CAREER DAY 12<sup>TH</sup> JANUARY.
- MAKAR SAKRANTI, PONGAL 14<sup>TH</sup> JANUARY.
- SUBHASH CHANDRA BOSE JAYANTI 23<sup>RD</sup> JANUARY.
- NATIONAL VOTER'S DAY 25<sup>TH</sup> JANUARY.
- REPUBLIC DAY CELEBRATION 26<sup>TH</sup> JANUARY.
- SHAHEED DIWAS 30<sup>TH</sup> JANUARY(2 MINUTES SILENCE PRAYER AT 11:00 AM MUST BE OBSERVED)

## OFFICE WORK

PTA, SMC, SDMC MEETING 26<sup>TH</sup> JANUARY.

## **ACTIVITIES**

- 3<sup>RD</sup> PERIODIC TEST/ASSESSMENT EXAM. 1<sup>ST</sup> AND 2<sup>ND</sup> WEEK.
- SCHOOL LEVEL ENGLISH DRAMA COMPETITION 2<sup>ND</sup> WEEK.
- CLUSTER LEVEL ENGLISH DRAMA COMPETITION 3RD WEEK.
- STATE LEVEL ENGLISH DRAMA COMPETITION 4<sup>TH</sup> WEEK AT BAP (JODHPUR) CLUSTER 9.
- SUBJECT WISE WEEKLY TEST FOR BOARD CLASSES.
- PRE-BOARD EXAM. X AND XII (2<sup>ND</sup> WEEK AND 4<sup>TH</sup> WEEK)
- MOCK PRACTICAL CLASS X, XII.
- CBSE PRACTICALS AS PER BOARD DIRECTION.
- CLASS 6<sup>TH</sup> TO 8<sup>TH</sup> INTER SECTION, QUIZ (ENGLISH, HINDI) 1<sup>ST</sup> WEEK.
- CLASS 6<sup>TH</sup> TO 8<sup>TH</sup> INTER SECTION, QUIZ (MATHS) 2<sup>ND</sup> WEEK.
- CLASS 6<sup>TH</sup> TO 8<sup>TH</sup> INTER SECTION, QUIZ (SCIENCE) 3<sup>RD</sup> WEEK.
- CLASS 6<sup>TH</sup> TO 8<sup>TH</sup> INTER SECTION, QUIZ (SST) 4<sup>TH</sup> WEEK.
- 3<sup>RD</sup> EXPOSURE CUM EXCURSION VISIT LOCAL.

### FEBRUARY 2022.

SCHOOL TIMINGS: (STAFF) 8:30 AM TO 4:30 PM

SCHOOL TIMINGS: (STUDENTS) 9:00 AM TO 3:30 PM

## Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

## **CELEBRATIONS.**

- VASANT PANCHAMI 5<sup>TH</sup> FEB.
- CHHATRAPATI SHIVAJI JAYANTI 19<sup>TH</sup> FEB.
- INTERNATIONAL MOTHER LANGUAGE DAY 21 FEB.
- SCOUT AND GUIDE DAY 22<sup>ND</sup> FEB.
- NATIONAL SCIENCE DAY 28<sup>TH</sup> FEB.
- NATIONAL DEWORMING DAY 29<sup>TH</sup> FEB.

## **OFFICE WORK.**

- HEALTH CHECKUP OF STUDENTS AND RECORD UPDATATION.
- PTA, SMC, SDMC MEETING ON AMAVASYA.
- ADVERTISEMENT FOR ADMISSION PROCESS.

#### **ACTIVITIES.**

- COMPLETION AND REVISION OF SYLLABUS.
- SUBJECT WISE WEEKLY TEST FOR BOARD CLASSES.
- SCIENCE PRACTICAL PREPARATIONS.
- CBSE PRACTICALS AS PER BOARD DIRECTION.
- RESULT ANALYSIS PRE-BOARD.
- COMMUNITY AWARENESS PROGRAMME REGARDING SOCIAL ISSUES 1<sup>ST</sup> WEEK.
- GUEST LECTURE ON POLICE SYSTEM, ROAD SAFETY 2<sup>ND</sup> WEEK.
- INTER SECTION QUIZ SCIENCE, MATH 3<sup>RD</sup> WEEK.
- GUEST LECTURE BY SOCIAL EMINENT PERSONALITY 4<sup>TH</sup> WEEK.
- SPELL BEE(SPELLING COMPETITION).

#### **MARCH 2022.**

SCHOOL TIMINGS: (STAFF) 8:30 AM TO 4:30 PM

SCHOOL TIMINGS: (STUDENTS) 9:00 AM TO 3:30 PM

## .Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar

## **CELEBRATIONS.**

- INTERNATIONAL WOMEN'S DAY 8<sup>TH</sup> MARCH.
- WORLD CONSUMER DAY 15<sup>TH</sup> MARCH.
- RAJASTHAN DIWAS 30<sup>TH</sup> MARCH.

## OFFICE WORK.

- LOCAL EXAMINATION PREPARTION.
- PRINTING OF STUDENTS AND TEACHERS DIARY.
- PLANNING OF NEXT SESSION.
- DECLARATION OF RESULTS WITH PTA 4<sup>TH</sup> WEEK.
- CLOSING ACCOUNTS FOR THE FINANCIAL YEAR.
- PREPARE LOCAL RESULT 4<sup>TH</sup> WEEK OF MARCH.
- PTA, SMC, SDMC MEETING 4<sup>TH</sup> WEEK OF MARCH.
- ADVERTISEMENT FOR ADMISSION PROCESS.

#### **ACTIVITIES.**

- SESSION ENDING EXAMS (6-8, 9, 11).
- BOARD EXAMS (10&12).

## **SOME IMPORTANT CBSE RELATED WEBSITES.**

- www.cbse.nic.in
- www.cbseacademic.nic.in

CBSE AFFILIATION EXTENSION FEES MUST BE SUBMITTED BEFORE 31<sup>ST</sup>MARCH.